



PLANNING AND ZONING DEPARTMENT

The Planning and Zoning Division was established in 1992 with the creation of a full-time Director of Planning & Zoning. The division is responsible for reviewing subdivisions, lot-splits, rezonings, variances, zoning compliance, sign permits, comprehensive sign plans, annexations, easement acquisitions and certificate of appropriateness under the City's Commercial Design Guidelines and Olde Downtown Pickerington Village ordinance. Zoning compliance review for all building permit applications are reviewed by the division. Staff assistance to the Board of Zoning Appeals, the Planning & Zoning Commission and to the Service Committee is also provided.

Planning and Zoning Personnel and Training

Lance A. Schultz, Planning and Zoning Director:

Lance A. Schultz has served as the Planning and Zoning Director for the City of Pickerington since September of 2001. Mr. Schultz received a Bachelor of Urban Planning from the University of Cincinnati.

Since his appointment, Mr. Schultz has facilitated the planning process by serving on the Planning and Zoning Commission, Service Committee of Council and the Board of Zoning Appeals. He also serves as Floodplain Administrator for the City and represents the City on the Fairfield County Regional Planning Commission.

Mr. Schultz is also a member of the American Institute of Certified Planners, American Planning Association and the Ohio Planning Conference.

The Planning and Zoning Director attended the following conferences and training sessions in 2003 to enhance and diversify his knowledge of the planning discipline.

- Municipal Engineering Fundamentals for Non-Engineers – The conference outlined the wide collection of technical disciplines used to plan, design, build, deliver, and maintain public facilities and related services that form the physical framework necessary for a safe and health community.
- Introduction to ArcGIS I – The training session introduced ArcGIS computer software concepts and how to manage view, edit, create and manipulate GIS data.

- 2003 Management Conference – The conference included sessions on becoming a more effective manager and leader, overcoming management and supervisory challenges and developing employees.
- Several programs through the Fairfield County Regional Planning Commission concerning the Soil & Water Conservation District, Fair Housing, Farmland Trust, US 33 Access Management Study, GIS, Railroad Safety Task Force, etc.

Dawn Romine, Administrative Assistant:

Dawn-Elizabeth M. Romine was appointed as Executive Secretary/Administrative Assistant to the Development Director and the Planning and Zoning Director in July 2002. Ms. Romine came to Pickerington from the private sector with more than 18 years of administrative, insurance, and medical office experience. Ms. Romine is on the Taste of Pickerington/Community Showcase committee.

Planning and Zoning 2003 Activities

- Granted Certificates of Appropriates for building materials/site plans, landscaping, signage and lighting to several businesses in Pickerington such as Cottman Transmission, Kohls Department Store, Windmiller Self Storage, Eastside Vineyard Church, Shoppes on the Parkway, ReMax Office Building, etc.
- Encouraged the use of the Comprehensive Sign Plan for all new businesses to Pickerington in 2003. The Comprehensive Sign Plan gives the applicant more flexibility on the size of signage while creating a more aesthetically pleasing sign for the owner and the community.
- Proposed modifications to zoning code pertaining to roadway standards in multi-family developments.
- In collaboration with the Parks and Recreation Department, created and mailed out a Park Facilities Master Plan Survey to all City residents.
- Assisted Fairfield County on a County roadway and address inventory for the City.
- Obtained GIS (geographic information system) mapping information from Fairfield County. Utilized the ArcGIS computer software program to view and manipulate the electronic mapping computer files.