



# CITY OF PICKERINGTON

## APPLICATION FOR CONDITIONAL USE

**Project Address:** \_\_\_\_\_

**Current Use:** \_\_\_\_\_ **Current Zoning:** \_\_\_\_\_ **Area of Parcel:** \_\_\_\_\_

**Proposed Change or Improvement:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Property Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Please submit the following items with this application:**

1. 25 copies of a plot plan (8 ½x11 or 11x17) showing the proposed use and the location of buildings, building setbacks, parking and loading areas, traffic access and circulation drives, open space, landscaping, utilities, refuse area, etc., as appropriate for the particular development.
2. A letter of intent describing the rationale for the conditional use.
3. \$150.00 Commercial / \$100.00 Residential fee payable to the City of Pickerington.

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**Important things to remember:**

- Plans must be folded; rolled plans will not be accepted.
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- Impact fees will be required for all new commercial development or the expansion of existing commercial development in accordance with city code.
- By signing this document you agree to the submittal requirements of the Conditional Use for which you are applying.



CITY OF  
**PICKERINGTON**

**2021 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC MEETINGS  
CONDITIONAL USE PERMITS**

<b>Submission Deadline</b> (one month prior to P&Z meeting)	<b>P&amp;Z Meeting</b> (2 <sup>nd</sup> Tuesday of the month)
December 8, 2020	January 12, 2021
January 12	February 10
February 10	March 9
March 9	April 13
April 13	May 11
May 11	June 8
June 8	July 13
July 13	August 10
August 10	September 14
September 14	October 12
October 12	November 9
November 9	December 14
December 14, 2021	January 11, 2022