



CITY OF PICKERINGTON

APPLICATION FOR TEXT AMENDMENT

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ Fax: _____ Email: _____

Current Use and Address: _____

Proposed Use or Improvement: _____

Current Zoning: _____ Area of Parcel: _____

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

Please submit the following with this application:

1. Legal description (in meets and bounds) and location map of property(s) boundary for text amendment (15 copies 11 x 17). Plans must be folded to 8½ x 11; rolled plans will not be accepted.
2. A zoning plat that includes all County parcel numbers, property owners and addresses of property within, contiguous to and directly across the street from the area for text amendment as shown on the Fairfield/Franklin County Auditors Tax Parcel Map.
3. A separate list of property owners and addresses shall be provided. The Planning and Zoning Director will notify effected parties via certified mail at the applicant's expense. The applicant is responsible for providing an accurate list of owners and any errors will be the responsibility of the applicant.
4. Proposed development plan(s) if applicable 10 copies at 24 x 36 and 15 copies at 11 x 17).
5. A letter of intent describing the rational for the text amendment.
6. The appropriate fee payable to the City of Pickerington.
 - a. Residential: \$100.00 (additional \$50.00 per dwelling unit over one unit)
 - b. Non-residential: \$250.00

Important things to remember:

- **Plans must be folded to 8½ x 11; rolled plans will not be accepted.**
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- By signing this document you agree to the submittal requirements of the text amendment for which you are applying.

Revised: 11/10/2020



CITY OF PICKERINGTON

2021 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC HEARINGS FOR ZONING AMENDMENTS

Submission Deadline (one month before P&Z meeting)	P&Z Meeting (2 nd Tuesday of the month)	Service Committee Meeting (Wed. following the 2 nd City Council meeting)	City Council Meeting* (1 st & 3 rd Tuesdays of the month)
December 8, 2020	January 12, 2021	January 20	TBD
January 12	February 10	February 17	TBD
February 10	March 9	March 17	TBD
March 9	April 13	April 21	TBD
April 13	May 11	May 19	TBD
May 11	June 8	June 16	TBD
June 8	July 13	July 21	TBD
July 13	August 10	August 18	TBD
August 10	September 14	September 22	TBD
September 14	October 12	October 20	TBD
October 12	November 9	November 17	TBD
November 9	December 14	December 22	TBD
December 14, 2021	January 11, 2022	TBD	TBD

*The City Council meeting date is at the discretion of Service Committee and is contingent on the Service Committee approving the case. The City of Pickerington requires three readings of the case prior to final approval. The first reading may occur at the same meeting as the initial City Council public hearing. A 30-day referendum period is required after the third Council reading, before the case is effective.

Revised: 11/10/2020