



CITY OF PICKERINGTON

APPLICATION FOR PRELIMINARY & FINAL PLATS

Project Address: _____

Current Use: _____ Current Zoning: _____ Area of Parcel: _____

Proposed Change or Improvement: _____

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ **Fax:** _____ **Email:** _____

Signature of Applicant: _____ **Date:** _____

Signature of Property Owner: _____ **Date:** _____

Please submit the following with this application:

1. Submit 25 copies of the proposed development (10 copies at 24 x 36 and 15 copies at 11 x 17). See Chapter 1254 or Chapter 1282 of the Pickerington Zoning Code for contents of the proposed plan.
2. A letter of intent describing the rationale for the Preliminary and Final Plat or Development Plan.
3. The appropriate per-phase fee payable to the City of Pickerington. (Refer to 202 General Fee Schedule)

Important things to remember:

- **Plans must be folded; rolled plans will not be accepted**
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- Impact fees will be required for all new commercial development or the expansion of existing commercial development in accordance with city code.
- By signing this document you agree to the submittal requirements of the plat or development plan for which you are applying.



CITY OF PICKERINGTON

2022 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC HEARINGS FOR ZONING AMENDMENTS

Submission Deadline (one month before P&Z meeting)	P&Z Meeting (2 nd Tuesday of the month)	Service Committee Meeting (Wed. following the 2 nd City Council meeting)	City Council Meeting* (1 st & 3 rd Tuesdays of the month)
December 14, 2021	January 11, 2022	January 19	TBD
January 11	February 8	February 16	TBD
February 8	March 8	March 16	TBD
March 8	April 12	April 20	TBD
April 12	May 10	May 18	TBD
May 10	June 14	June 22	TBD
June 14	July 12	July 20	TBD
July 12	August 9	August 17	TBD
August 9	September 13	September 21	TBD
September 13	October 11	October 19	TBD
October 11	November 8	November 16	TBD
November 8	December 13	December 21	TBD
December 13, 2022	January 10, 2023	TBD	TBD

*The City Council meeting date is at the discretion of Service Committee and is contingent on the Service Committee approving the case. The City of Pickerington requires three readings of the case prior to final approval. The first reading may occur at the same meeting as the initial City Council public hearing. A 30-day referendum period is required after the third Council reading, before the case is effective.