



2023 Spring/Summer Program Registration Form

Office Use Only
Received Date \_\_\_\_\_ Cash \_\_\_\_\_
Approved By \_\_\_\_\_ Credit Card \_\_\_\_\_
Total Paid \_\_\_\_\_ Check # \_\_\_\_\_
Receipt Number \_\_\_\_\_

Parent(s) Name \_\_\_\_\_
Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_
Email (Required) \_\_\_\_\_
Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Table with 6 columns: Participant Name, M/F, Date of Birth, Age, Class Number, Fee. Multiple empty rows for data entry.

Registration Information:



Online
Register for select Parks and Recreation activities 24/7 with online registration at www.pickerington.net.



In Person
Register in person from 8:00am-5:00pm, Monday-Friday in City Hall, 100 Lockville Road, Pickerington, Ohio.



By Mail
Send completed Registration Form and payment to: City of Pickerington, 100 Lockville Road, Pickerington, Ohio 43147.



By Drop-Box
Located outside City Hall, 100 Lockville Road, Pickerington, Ohio.



By Email
Email the completed Registration Form with you MasterCard or VISA information to recreation@pickerington.net.

Registration is complete with full payment. Accepted methods of payment include: Cash, Checks made payable to City of Pickerington, VISA and MasterCard.

City of Pickerington charges a \$35 returned check fee.

City Resident Discount Fee

In order to receive the City Resident Discount Fee, you must live within the City limits of Pickerington. A complete Street Listing is available on the website. A household includes one set of parents or legal guardians and their children (26 years and under) residing in the same household.

Cancellation of Activities

The Parks and Recreation Department reserves the right to cancel activities due to low enrollment. Decisions to offer activities are based upon pre-registration numbers and made 48-72 hours in advance of the start date.

Refund Policy

Refunds will be made only before the start of the activity, pool season or facility reservation for one of the following circumstances and a \$15 processing fee will apply:

- When the activity or pool season pass refund is requested at least seven (7) days in advance (except where otherwise noted) of the first activity meeting, provided it does not reduce the participation level below the required minimum.
• When the facility reservation refund is requested prior to two (2) weeks from the scheduled date of use.
• When a refund request is completed and approved by the Parks and Recreation Department.
• No refund will be given for activities under \$15.
• No refund will be given for materials purchased.
• No refund will be given after the start of the activity.

Please contact the Parks and Recreation Department at 614-833-2211 to request a Refund Request Form. Refunds take about 3 weeks to process.

Waiver for Participation

In consideration of permission granted to me or my child to engage in recreational activities and reservations, I, the undersigned, on behalf of myself, my heirs, executors, administrators and assigns, do hereby release and discharge the City of Pickerington, its employees, public officials, agents, officers, assigns and volunteers for any and all injuries suffered by myself and my child, claims, demands, actions, judgments and executions, which might occur on City of Pickerington premises and/or during City of Pickerington sponsored activities.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Credit Card Payment Method (mail and email only)

Name of Cardholder \_\_\_\_\_ Account Number (VISA or MasterCard only) \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVC Code \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Date \_\_\_\_\_