



CITY OF
PICKERINGTON

APPLICATION FOR PRELIMINARY & FINAL PLATS

Project Address: _____

Current Use: _____ **Current Zoning:** _____ **Area of Parcel:** _____

Proposed Change or Improvement: _____

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ **Fax:** _____ **Email:** _____

Signature of Applicant: _____ **Date:** _____

Signature of Property Owner: _____ **Date:** _____

Please submit the following with this application:

1. Submit 25 copies of the proposed development (10 copies at 24 x 36 and 15 copies at 11 x 17). See Chapter 1254 or Chapter 1282 of the Pickerington Zoning Code for contents of the proposed plan.
2. A letter of intent describing the rationale for the Preliminary and Final Plat or Development Plan.
3. The appropriate per-phase fee payable to the City of Pickerington. (Refer to 2023 General Fee Schedule)

Important things to remember:

- **Plans must be folded; rolled plans will not be accepted**
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- Impact fees will be required for all new commercial development or the expansion of existing commercial development in accordance with city code.
- By signing this document you agree to the submittal requirements of the plat or development plan for which you are applying.



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**2023 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC HEARINGS
FOR ZONING AMENDMENTS**

| Submission Deadline (one month prior to P&Z meeting) | P&Z Meeting (2 nd Tuesday of the month) | Service Committee Meeting (Wed. following the 2 nd City Council meeting) | City Council Meeting* (1 st & 3 rd Tuesdays of the month) |
|---|--|--|--|
| December 13, 2022 | January 10, 2023 | January 18 | TBD |
| January 10 | February 14 | February 22 | TBD |
| February 14 | March 14 | March 22 | TBD |
| March 14 | April 11 | April 19 | TBD |
| April 11 | May 9 | May 17 | TBD |
| May 9 | June 13 | June 21 | TBD |
| June 13 | July 11 | July 19 | TBD |
| July 11 | August 8 | August 16 | TBD |
| August 8 | September 12 | September 20 | TBD |
| September 12 | October 10 | October 18 | TBD |
| October 10 | November 14 | November 22 | TBD |
| November 14 | December 12 | December 20 | TBD |
| December 12, 2023 | January 9, 2024 | TBD | TBD |

*The City Council meeting date is at the discretion of Service Committee and is contingent on the Service Committee approving the case. The City of Pickerington requires three readings of the case prior to final approval. The first reading may occur at the same meeting as the initial City Council public hearing. A 30-day referendum period is required after the third Council reading, before the case is effective.