



CITY OF PICKERINGTON

APPLICATION FOR CONDITIONAL USE

Project Address: _____

Current Use: _____ **Current Zoning:** _____ **Area of Parcel:** _____

Proposed Change or Improvement: _____

Name of Applicant: _____

Address of Applicant: _____

Phone: _____ **Fax:** _____ **Email:** _____

Signature of Applicant: _____ **Date:** _____

Signature of Property Owner: _____ **Date:** _____

Please submit the following items with this application:

1. 25 copies of a plot plan (8 1/2x11 or 11x17) showing the proposed use and the location of buildings, building setbacks, parking and loading areas, traffic access and circulation drives, open space, landscaping, utilities, refuse area, etc., as appropriate for the particular development.
2. A letter of intent describing the rationale for the conditional use.
3. \$150.00 Commercial / \$100.00 Residential fee payable to the City of Pickerington.

Important things to remember:

- Plans must be folded; rolled plans will not be accepted.
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- Impact fees will be required for all new commercial development or the expansion of existing commercial development in accordance with city code.
- By signing this document you agree to the submittal requirements of the Conditional Use for which you are applying.



CITY OF
PICKERINGTON

**2025 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC MEETINGS
CONDITIONAL USE PERMITS**

Submission Deadline (one month prior to P&Z meeting)	P&Z Meeting (2 nd Tuesday of the month)
December 10, 2024	January 14, 2025
January 14	February 11
February 11	March 11
March 11	April 8
April 8	May 13
May 13	June 10
June 10	July 8
July 8	August 12
August 12	September 9
September 9	October 8
October 8	November 11
November 11	December 9
December 9, 2025	January 13, 2026