



# CITY OF PICKERINGTON

## APPLICATION FOR CONDITIONAL USE

Project Address: \_\_\_\_\_

Current Use: \_\_\_\_\_ Current Zoning: \_\_\_\_\_ Area of Parcel: \_\_\_\_\_

Proposed Change or Improvement: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

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### Please submit the following items with this application:

1. 25 copies of a plot plan (8 1/2x11 or 11x17) showing the proposed use and the location of buildings, building setbacks, parking and loading areas, traffic access and circulation drives, open space, landscaping, utilities, refuse area, etc., as appropriate for the particular development.
2. A letter of intent describing the rationale for the conditional use.
3. \$150.00 Commercial / \$100.00 Residential fee payable to the City of Pickerington.

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### Important things to remember:

- Plans must be folded; rolled plans will not be accepted.
- The signature of both the applicant and the owner must be present if the applicant does not own the property.
- Impact fees will be required for all new commercial development or the expansion of existing commercial development in accordance with city code.
- By signing this document you agree to the submittal requirements of the Conditional Use for which you are applying.



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## 2026 SCHEDULE OF SUBMISSION DEADLINES AND PUBLIC MEETINGS CONDITIONAL USE PERMITS

<b>Submission Deadline</b> (one month prior to P&Z meeting)	<b>P&amp;Z Meeting</b> (2 <sup>nd</sup> Tuesday of the month)
December 8, 2025	January 13, 2026
January 13	February 10
February 10	March 10
March 10	April 14
April 14	May 12
May 12	June 9
June 9	July 14
July 14	August 11
August 11	September 8
September 8	October 13
October 13	November 10
November 10	December 8
December 8, 2026	January 12, 2027