



ZONING CERTIFICATE APPLICATION FORM
CITY OF PICKERINGTON
PLANNING & ZONING DEPARTMENT
51 EAST COLUMBUS
STREET
PICKERINGTON OH 43147
614.833.2204 FAX 614.833.2273
WEBSITE: www.pickerington.net

ZONING #

office use

APP#

PERMIT#

PROJECT INFORMATION (Office use)	ZONE DISTRICT	AUDITOR'S PARCEL #	LOT #	CASH	CHECK #	RECEIPT #

SECTION 1

FOOD TRUCK/CART COMPANY:

DATE OF APPLICATION: _____

Name: _____

Company Name (d/b/a): _____

Address: _____

Office Phone: _____

City: _____ State: _____ Zip: _____ Cell Phone: _____

Truck License Plate #: _____ E-mail: _____

Website: _____

FOOD TRUCK CONTACT INFORMATION:

Name: _____

Cell Phone: _____

Name: _____

Cell Phone: _____

SECTION 2

VENDOR INFORMATION PROVIDED:

APPLICATION (THIS 2-PAGE FORM)

**EXPECTED HOURS OF OPERATION &
DAYS OF THE WEEK:**

ATTACH SITE PLAN INCLUDING:

- 1) FOOD TRUCK LOCATION
- 2) TOTAL DIMENSIONS OF FOOD TRUCK, INCLUDING AWNINGS/CANOPIES
- 3) 2'X 3' WALL SIGN (wall sign shall be placed on the food truck)
- 4) TRAFFIC CIRCULATION
- 5) TRASH CAN/RECYCLE BIN LOCATION
- 6) MENU BOARD DISPLAYED ON FOOD TRUCK

____ Monday _____ to _____

____ Tuesday _____ to _____

____ Wednesday _____ to _____

____ Thursday _____ to _____

____ Friday _____ to _____

____ Saturday _____ to _____

____ Sunday _____ to _____

**ATTACH PHOTOS OF TRUCK/CART – INCLUDING DETAILS OF ALL
SIGNAGE/MENUES**

ATTACH COPY OF BOARD OF HEALTH PERMIT # _____ EXP. DATE _____

ATTACH COPY OF LIABILITY INSURANCE

**FOR SPECIAL EVENTS 10 COPIES OF DOCUMENTATION WILL NEED
TO BE SUBMITTED WITH APPLICATION TO CITY OF PICKERINGTON
PLANNING AND ZONING.**

Vendor Start Date: _____ Expiration Date: _____ (no later than 12/31/2024)

SECTION 3 – LOCATION ON PRIVATE PROPERTY

PROPERTY OWNER: (if different than vendor or not in public right of way)

Name: _____ Office Phone: _____

Address: _____ Cell Phone: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Agreed Dates and Times: _____

CITY OF PICKERINGTON REQUIREMENTS CHAPTER 854:

- 1) All required County and/or State permits shall be clearly displayed on the vending vehicle for a Food Truck operation.
- 2) A Food Truck shall possess and maintain a current valid yearly registration from the City of Pickerington
- 3) Electric, gas, and water will be self-contained within the food truck/cart or contained within the diagram shown under Section 2 or upon approval by the City.
- 4) A Food Truck operation within the City of Pickerington shall be restricted to the Olde Pickerington Village Overlay Zoning District, properties containing a taproom or brewery, schools, churches, hospitals, and not for profit entities and shall operate between the hours of 6:00 A.M. to 10:00 P.M. unless there is a Community Event.
- 5) Food Trucks located within a public area or public right-of-way shall be subject to the City of Pickerington Police regulations and enforcement.
- 6) A Food Truck operation within the City of Pickerington is responsible for the proper disposal of waste and trash associated with operation. Vendors will remove all waste and trash from their location at the end of each day and as needed to maintain cleanliness.
- 7) Food trucks shall not use speakers or audio amplification.
- 8) A food truck may not operate on a property for more than fourteen (14) calendar days per month.
- 9) Food truck/ cart owners and operators will timely remit all applicable income taxes, income tax returns and other taxes associated with the operation of a business in the City of Pickerington.
- 10) Food trucks shall not impede safe site circulation, as determined by the City Engineer.
- 11) The Mobile Food Truck permit must be on display, on the Mobile Food Truck, in full sight to see at all times while the Mobile Food Truck is operating within the city.
- 12) A food truck operator operating within a special event that has received the special event permits and approvals required by the City for the special event is not required to obtain a food truck permit for operation during the special event. If the food truck desires to operate any other times in the City outside the period of the special event, it must obtain a food truck permit.

Please be advised that all annual Food Truck approvals expire 12/31 of the current calendar year.